



Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE

Quezon
 DEPED QUEZON
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15 December 2025

OFFICE MEMORANDUM
OM No. 207, s. 2025

**OFFICER-IN-CHARGE (OIC), OFFICE OF THE SCHOOL GOVERNANCE
 AND OPERATIONS DIVISION**

To: Assistant Schools Division Superintendents
 Division Chiefs
 Division Section/Unit Heads
 Division Personnel
 All Others Concerned

In view of the SGOD Chief's Official engagement in the **National Conduct of Orientation on the Institutionalization of School Sports Club** at the Baguio Teachers' Camp, **Dr. RAUL R. AGARAN, Education Program Supervisor**, is hereby designated as the Officer-In-Charge (OIC) of the Office of the School Governance and Operations Division (SGOD) from December 15-17, 2025.

As Officer-In-Charge, Dr. Agaran is authorized to sign all urgent routine communications, excluding financial matters. He is likewise directed to promptly report to the SGOD Chief any critical concerns requiring urgent decisions, including matters related to the travel of SGOD Personnel.

For information and guidance.

ROMMEL C. BAUTISTA, CESO V
 Schools Division Superintendent

[Signature]
LORENA S. WANGSUMBAT, EdD.
OIC-ASDS

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